

THE WESTIN

RANCHO MIRAGE
GOLF RESORT & SPA

EXHIBITOR REQUEST FORM -2022-2023

Please complete this form and fax back no later than two weeks prior to your meeting

Contact Name _____ Booth/Table# (if available) _____

Company Name _____

Address _____

City/State/Zip Code _____

Telephone _____ Fax _____ Email _____

Show Name _____

Service Install Date and Time _____ Removal Date and Time _____

PACKAGE ROOM / SHIPPING AND RECEIVING

Packages are to be shipped to: The Westin Rancho Mirage Golf Resort & Spa
71-333 Dinah Shore Drive, Rancho Mirage, CA 92270

All boxes are to be labeled with **Show Name and Dates, Company Name (and Exhibitor Booth Number if available)**. Packages are not to be received more than 3 days prior to load in. List the number of packages being sent below.

Package Receiving Fee Structure	
0-5 Lbs.	\$10.00 Each
6-20 lbs.	\$20.00 Each
21-30 lbs.	\$25.00 Each
31-45 lbs.	\$30.00 Each
46-60 lbs.	\$50.00 Each
61-100 lbs.	\$80.00 Each
101+ lbs.	\$110.00 Each
Pallet/Skids	\$250.00 Each
Crates up to 149 lbs.	\$100.00 Each
Crates up to 150 lbs.	\$150-\$300 Each

Package Outgoing Fee Structure	
0-5 Lbs.	\$5.00 Each
6-20 lbs.	\$5.00 Each
21-30 lbs.	\$10.00 Each
31-45 lbs.	\$10.00 Each
46-60 lbs.	\$10.00 Each
61-100 lbs.	\$20.00 Each
101+ lbs.	\$30.00 Each
Pallet/Skids	\$50.00 Each
Crates up to 149 lbs.	\$50.00 Each
Crates up to 150 lbs.	\$50.00 Each

ALL CHARGES TO BE BILLED TO:

NAME: _____

EMAIL ADDRESS: (Sertifi Link set to for payment & copy of bill – do not list cc # here) _____

NAME OF CREDIT CARD: _____ Sertifi Link will be sent for payment _____

CREDIT CARD NUMBER: _____ Sertifi Link will be sent for payment _____

TODAY'S DATE: _____

PLEASE EMAIL FORM TO: Gail.Elliott@westinranchomirage.com & Lorina.Nuno@westinranchomirage.com

Attn: Conference Services and Shipping & Receiving